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*SAMPLE COMPANY, INC.  
dba SAMPLE TRAVEL  
123 MAIN STREET  
DENVER, CO 80000  
303-000-0000  
www.*

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**TITLE PAGE**

**TARIFF CONTAINING RULES, REGULATIONS AND RATES FOR THE  
TRANSPORTATION OF PASSENGERS AND THEIR BAGGAGE**

Certificate of Public Convenience and Necessity No. # *(if already assigned)*

Issued in Compliance with Decision No. # dated *date*.

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*[If the filing is submitted pursuant to a specific Commission Decision, that decision number must appear in the footer. Otherwise, leave **Decision No.** blank.]*

Advice Letter No. #

Effective Date: *date*

Decision No: # *(if applicable)*

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### Tariff Numbering Sequence

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**Page Numbering:** Page numbers appear in the upper right hand corner of the pages. Pages are numbered sequentially. From time to time, new pages may be added to the tariff. When a new page is added between existing pages, a decimal is added to the preceding page number. For example, a new page added between pages 5 and 6 would be numbered 5.1.

**Page Revision Numbers:** Revision numbers appear in the upper right hand corner of the pages. These numbers are used to determine the most recent version on file with the Commission. For example, the 4<sup>th</sup> Revised Page No. 4 cancels the 3<sup>rd</sup> Revised Page No. 4

**Paragraph Numbering Sequence:** There are three (3) levels of paragraph coding. Each level of coding is subservient to its next highest level, as shown by the following example:

2  
2.1  
2.1.1

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### Tariff Change Symbols

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C .....	Change in text due to a changed regulation, term or condition that does not change rates.
D .....	Discontinued service or deleted material.
I .....	Rate increase.
R .....	Rate reduction.
M .....	Material moved to or from another part of the tariff; (a footnote indicating where the material was moved to and from shall accompany the change).
N .....	New material, including new services, rates, terms, or conditions.
T .....	Change in text not related to a changed regulation, term or condition that does not change rates.

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Definitions of Terms and/or Abbreviations

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Adult - *Define (if applicable)*

Child - *Define (if applicable)*

Infant - *Define (if applicable)*

Seniors - *Define (if applicable)*

PUC - Public Utilities Commission

*Define any other terms and/or abbreviations (if applicable)*

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1.0 Scope of Tariff

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**1.1 Scope of Operating Authority**

Authority language from the order goes here.

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## 2.0 Rules and Regulations

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### **2.1 Applicability**

The rules and regulations set forth in this section shall be applicable to the transportation performed and the rates and charges in this Tariff. This Tariff applies only to Colorado intrastate operations.

### **2.2 Passenger Service and Restrictions**

The Carrier reserves the right to refuse transportation to any person who, in the opinion of the Carrier or driver in charge of the transportation, is under the influence of alcohol or other drugs, is suffering from a contagious disease, is behaving in a manner considered to be offensive, or presents a risk to himself, herself, other passengers, third parties, the driver or the Carrier. Such refusal shall not be based on religious, ethnic, or any other discriminatory characteristic prohibited by law.

The Carrier cannot transport stretchers, gurneys, non-folding cots, or beds, or individuals confined to a prone position or unable to assume a sitting position.

Smoking is not allowed in any Carrier vehicle.

### **2.3 Animal Restrictions**

Except as allowed by this item, animals shall not be transported. Only service animals traveling with their masters will be transported. Such animals shall be under the control of their masters at all times. The Carrier will not be responsible for loss or injury to these animals, nor for an injury or damage to any person or property caused by the actions of these animals.

### **2.4 Baggage Restrictions, Baggage Inspection**

Baggage will not be checked, but will be loaded by the driver in charge of transportation.

Each passenger shall be allowed two (2) pieces of baggage at no charge, each of which has a combined length and girth less than one-hundred (100) inches. Subject to space available, additional baggage may be accommodated for an additional charge.

One (1) purse and one (1) briefcase per person will not be counted as baggage.

Identification and designation of "purse" and "briefcase" shall be left up to the discretion of the driver in charge of the transportation.

Baggage items not transported with passenger, due to fault of persons or entities other than Carrier, shall be charged at a regular passenger fare.

All baggage is subject to inspection by the driver in charge of transportation or other personnel of the Carrier at any time.

### **2.5 Explosives and Other Dangerous Articles**

The Carrier will not transport any articles or substances that, in the opinion of the Carrier or the driver in charge of transportation, are dangerous to the health and/or safety of the Carrier, driver in charge of transportation, or other passengers, including but not limited

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to explosives, toxic agents and hazardous materials.

## **2.6 Inclement Weather and Road Conditions**

Nothing in this tariff shall make it binding on the Carrier to transport passengers or their baggage where, in the opinion of the Carrier or the driver in charge of transportation, weather, street, road, or highway conditions, either from the point of origin, destination or points in between, render operation of motor vehicles dangerous or impracticable.

## **2.7 Payment Types and Time of Collection**

Payment for all fares and charges shall be in U.S. dollars in the form of cash, personal checks, traveler's checks, business checks, or approved credit cards. All returned checks will be charged a fee.

Payment is due at time of service unless prepayment was previously received.

Deposits made to reserve a transportation date and time shall be made in the amount of one half of the anticipated trip charge.

If the passenger is not at the agreed upon pick-up location at the agreed upon pick-up/departure time, no refund will be issued.

Receipts will be given upon request.

## **2.8 Reservation Cancellations and Prepaid Refunds** *(if applicable)*

Cancellations must be made in writing. Reservations cancelled five (5) days or more in advance of a reserved transportation date shall not be charged a cancellation fee and all sums received shall be mailed from the office of the Carrier within seven (7) days of the cancellation request. Cancellations within five (5) days of the transportation date will be charged a cancellation fee equal to the entire transportation deposit fee, defined and paid at the time of the booking.

## **2.9 Complaints**

Complaints shall be made in writing, delivered to the office of the Carrier. The Carrier will make an effort to resolve the complaint fairly. If the complainant is not satisfied, he/she may contact the PUC.

Colorado Public Utilities Commission  
1560 Broadway, Suite 250  
Denver CO 80202  
303-894-2070 or 1-800-456-0858  
<http://www.dora.state.co.us/puc>

## **2.10 Claims**

Claims for lost, damaged or destroyed articles must be made in writing, delivered to the office of the Carrier, within seven (7) days of the arrival time of the transportation during which the damage or loss occurred. For damage occurring during the first half of a round-trip transportation, such notice must be delivered within three (3) days of the arrival at the destination point of the first half transportation.

Advice Letter No. #

Effective Date: *date*

Decision No: # *(if applicable)*

**2.11 Liability**

Except due to the gross negligence (to be defined by a court of law) of the Carrier or the driver in charge of transportation, the Carrier shall not be responsible for lost, stolen, damaged or destroyed baggage or other personal property of passengers. Liability for gross negligence of the Carrier is limited to \$## per piece of baggage, and then only when the baggage has been loaded in the vehicle by the driver.

The Carrier accepts no responsibility for cancellations or delays in transportation which are beyond its control, including but not limited to weather, traffic or road conditions.

The Carrier will not be liable or responsible for damage to property or injury to passengers that result from the acts of passengers or other third parties.

**2.12 Commissions**

Commissions may be paid to travel agents, brokers and businesses when the Carrier has such an agreement with the travel agent, broker or business.

**2.13 Multiple Loading** *(applicable to Taxi Companies only)*

Multiple loading, when radio dispatched, may be initiated from a point other than the point of origin.

Multiple loading of passengers is prohibited except in cases in which the first passenger engaging the vehicle approves such multiple loading.

Parties traveling from a common point of origin to a common point of destination shall be charged as a single party.

When parties comprising a multiple load are dropped at different locations, each passenger or party of a multiple load shall pay the normal, shortest route fare, from the point of origin to their destination point except for any applicable fare reduction listed in the charges and rates section of this tariff. Said reduction shall not apply for charges for extra passengers or other extra charges.



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### 3.0 Rates and Charges

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#### **3.1 Charges**

Any charge incurred by the Carrier or its drivers in their provision of transportation services including but not limited to road tolls, bridge tolls, use fees, admission/gate fees and parking fees shall be added to the fare.

Any waiting time greater than **X** minutes for service, or any waiting time greater than the contractually agreed upon transportation time, caused or requested by passenger, will result in an additional charge.

In the event seniors are traveling with other passengers, the lower senior rate will be charged for the first mile.

Returned check charge (*maximum allowed = \$20*)

**\$X.XX**

#### **3.2 Rates / Fares**

*First mile or portion thereof*

**\$X.XX**

*Etc.*

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